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Membership Application Form

This form is for your organisation to apply for membership of the Association of Guernsey Charities. It should be noted that membership is not automatically conferred, but instead, your application (together with supporting paperwork) will be considered by the Council of the Association. You will be notified by the Secretary if your application has been accepted.

There is no official register for charities in Guernsey but, if accepted, then your organisation will be entitled to use the words "*member of the Association of Guernsey Charities*" on stationery, etc. Your details will be included on the Associations' web-site. These details are taken from this form, so it is vital that all questions are answered fully. Please also remember to notify the Secretary of any changes to your organisation, or to the contact details, so that our records will be accurate.

For further details about the Association, visit our web site at: www.charity.org.gg

PLEASE ANSWER ALL QUESTIONS, USING BLOCK CAPITALS

Section 1. Your Organisation

Official Name of Charity

Has your organisation been approved by the Administrator of Income Tax as qualifying for exemption from Income Tax? YES (Please attach a copy of the letter from the Administrator)
NO

Internet web-site address: Email:

Description of Organisation

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Aims and Objectives

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Organisation and Management

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Activities

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Section 2. Contact Details

Name of main contact Position

Address

..... Telephone

Name of secondary contact Position

Address

..... Telephone

(continued)

Section 3. Financial Details

How is the organisation financed?

Do you seek funds from the public? YES
NO

Are the funds wholly spent in the Bailiwick? YES
NO

Give details of any current major projects, and cash required

Section 4. Project Details

Details of annual or recurring activities with approximate dates

Detail any help that you can offer to other Charities and Members

Detail any help that you would like from other Charities or Members

Detail any help your organisation can give with equipment (e.g. collecting boxes, tents, side-shows, etc)

Please give any further information concerning your organisation, that could assist your application

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Section 5. Declaration

Please ensure that you enclose the following with your application:

- A copy of your constitution
- A copy of the letter from the Administrator of Income Tax
- A copy of your latest accounts from the last financial year (preferably audited)
(Income and Expenditure Accounts and Balance Sheet)
- Association of Guernsey Charities joining fee (£10)

This application has been authorised by the committee of the charity named overleaf. All information is current and correct to the best of our knowledge and belief. All questions on this application have been fully answered. We are aware that certain details may be published through various sources, including the Association of Guernsey Charities web site and Directory of Charitable Organisations.

Signed Position

Name (please print) Date

Please return to:
The Membership Secretary, Association of Guernsey Charities,
C/o Martel Dunn Recruitment, 3 Cornet Street, St. Peter Port, Guernsey, GY1 1BZ.